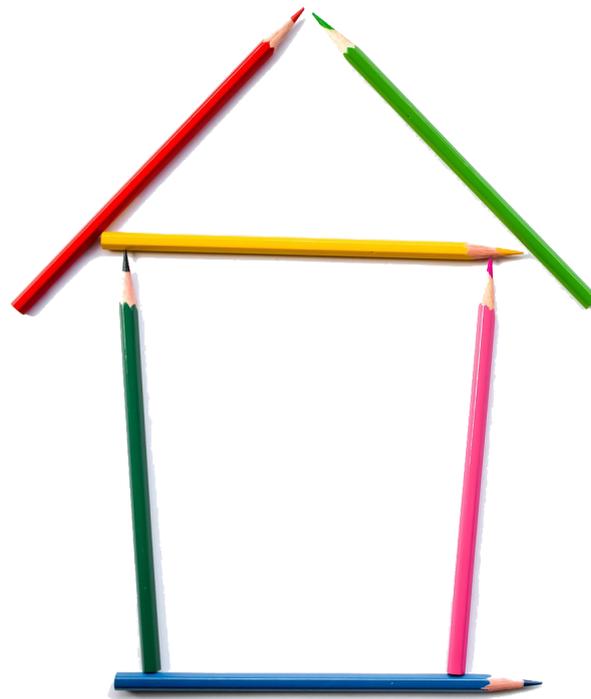


St Martin-in-the-Fields High School for Girls

A Church of England Academy
Service Compassion Justice Perseverance



REMOTE LEARNING INFORMATION FOR PARENTS

Introduction

The remote curriculum: what is taught to students at home

A student's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of students being sent home?

In the first instance, students may be sent home with work packs or workbooks (this will be the case if students do not have remote access). Learning for all classes is set on our remote platform google classrooms. Students will always be able to access new and previous learning materials for all subjects through the google classroom.

Learning that has been put into the classroom will be in the form of:

- Worksheets
- Short and extended written assignments
- Powerpoint presentations
- Pre-recorded teaching information
- Links to other online platforms and resources

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

We know that there is no real substitute to having a teacher in front of a group of students as opposed to a remote education. Our ambition is to ensure that remote education will be of the highest quality possible, the same as what we offer in a physical classroom in school.

We intend to teach the same curriculum remotely as we do in school wherever possible and appropriate. The Heads of Department for all subject areas have a contingency plan in place making adaptations as appropriate. As a school we have provided our staff with the necessary training they need while working with technology and will continue to do this as new technology evolves. Departments have been proactive and developed innovative and creative approaches to learning and teaching to enable students to make progress.

Specifically In all our core subjects, English, Mathematics, Science, Humanities, Languages students will learn the same content at home as they would at school. However, we have needed to make adaptations in some subjects where specific resources are needed and may not be available at home. This is in Art, Drama, ICT, Music, PE. We also ensure that remote education is inclusive and accessible offline. We will provide hard copies of work for students who are unable to access online learning and ensure regular contacts with our SEND and disadvantaged students.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We will follow the government guidance outlined in the remote learning publication on the expected number of hours each day that students should have access to remote education (including remote

teaching and independent work). You can read the guidance on remote education [Restricting attendance during national lockdown: schools](#)

Students in Key Stage 3 (Years 7-9) will follow their normal daily timetable of subjects. Our lessons are taught as 50 minute or 1 hour 40 minute sessions. The 50 minute lessons will continue as normal. For the longer lessons, all departments have a bespoke plan to use some of the 1 hour 40 minute time slots for teaching and some for independent learning. Some of the learning will be live and other learning time is for independent learning through work set in the google classroom.

Key Stage 3: Average daily hours of learning is 4.5 hours

Students in Key Stage 4 (Years 10-11) will follow their normal daily timetable of subjects. These are exam groups and cannot miss the contact time needed with their teachers. The majority of their lessons will be live with an opportunity for independent learning through assignments set in the google classroom.

Key Stage 4: Average daily hours of learning is 5 hours

Students in Key Stage 5 (Years 12-13) will follow their normal daily timetable of subjects. This varies for each individual student based on the combination of subjects they have chosen. For Key Stage 5 this will include both remote lessons with a significant number of live lessons as well as designated study time.

Key Stage 5: Average daily hours of learning is 6 Hours

Accessing remote education

How will my child access any online remote education you are providing?

Our remote learning is through Google. We use google classrooms and google meet and all students know how to access this online platform. Our subject departments also use their own range of supplementary online resources for example, Hegarty Maths, Kerboodle. All work is submitted to the teacher through the google classroom. When the work is set it will be clearly explained how it should be submitted.

If you have any questions about accessing these online platforms please contact the class teacher directly by email or through google classroom. If you are unable to access the online platform please contact smartins@smartins.academy

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some students may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- The school has some 4G wireless routers and laptops from the DfE for vulnerable and disadvantaged students that we are able to loan. These are limited numbers of these and they will be allocated where there is financial hardship or other technological disadvantage in all year groups and will always look to expand this where possible.
- Where this is not possible, printed materials, workbooks, worksheets, and any additional learning resources alongside teachers' instructions will be provided to students for collection from the Main School Reception. The year group Progress Leader will liaise with subject teachers.
- Completed work should be returned to the school so that teachers can assess the learning and give feedback and support.
- Subject teachers and Progress Leaders will also make contact with home on a weekly basis to check on progress.

- The school has an on-site provision for students unable to access remote education.

How will my child be taught remotely?

There are a range of approaches to teach students remotely, we will use a combination of the following:

- Live teaching – The classroom teacher will plan and teach via google classroom. Students will be able to take a full and active part in the lesson remotely.
- Lesson resources – Lesson resources posted into google classroom, with instructions from the teacher
- Assignments – All lessons, whether delivered as live lessons or through set resources will have specific assignments for students to complete and submit to their teacher
- Recorded teaching - Other online platforms to support learning in a topic. Use of websites BBC and Oak Academy, Hegarty Maths.

Engagement and Feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

We expect all students to fully engage with remote learning and the staff will support them. We would be grateful if you could ensure that your child has a clear work routine at home, prepared and ready for their learning on a daily basis. Students will follow their normal daily timetable, which will help in setting routines to support your child's education at home. Students should attend registration at 8.50am every day and not be late attending any remote live lessons. We appreciate that some families may have limited access to resources and will need support during these difficult times. Please contact the school if you need support.

Students should adhere to the expectations when accessing remote/live learning. Teachers have dedicated a lot of time and effort in preparing for live lessons so we expect a respectful and positive contribution from all students in line with our school values of service, compassion, justice and perseverance.

Inappropriate behaviour or comments will be dealt with by the school in line with our Behaviour Policy and the Student Remote Learning Etiquette. To communicate in live lessons, students can be asked to respond to questions through the 'chat' feature. It is expected that students will use the chat feature appropriately and sensibly. Teachers may also ask students to unmute themselves so that they can contribute to the lesson. Background should be neutral and there is a new blurred background feature that can be used. Students can use the 'raise your hand' feature to gain attention.

Further details on live learning expectations can be found on the Home Learning page in the section called [learning Etiquette](#) Please ask your child to ready the student live learning etiquette agreement.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

Teachers keep a record of students' work on their internal department system and this will be tracked across the school. Families will be updated if work is not completed. A text message will be sent home and you will receive a phone call from your child's teacher, Head of Department or Progress Leader. Daily morning registration is an important start to the day. Absence from registration will be followed up by the Tutor and Year Progress Leader. Student attendance at live lessons will be monitored, recorded on our internal and reported to families. Non attendance will be followed up by the attendance officer and SLT.

Verbal feedback will be provided during live lessons. Google classroom will also be used for written feedback where appropriate.

Teachers will endeavour to provide prompt feedback where and when possible and on a weekly basis. If there are any concerns with engagement and lack of progress, the individual subject teacher will contact parents/carers.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Personalised written feedback will be provided. Students can upload work into google classroom as instructed by their teacher and will receive individual feedback
- Work submitted to the teacher via google classroom will be marked to identify misconceptions and to assess knowledge, skills and understanding
- A significant number of online activities such as quizzes are automatically marked and students can easily see where they have made errors
- Your child may also be asked to take a photo of their work and upload to google classroom.
- Teachers will also check and monitor any paper packs and give feedback to students

Additional support for students with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some students, those with special educational needs and disabilities (SEND) may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and members of our Inclusion Department will continue to work with parents and carers to provide the necessary guidance on how we can support your child during school closure. All students with SEND will have a Personalised Learning Plan in place led by our SENCO and SEND support team. Some SEND students may be invited to attend our daily on-site provision where appropriate. Additional support through drama and music therapy will continue for those involved.

Our EAL Coordinator will work with staff to plan learning materials accessible to students who have English as an Additional Language (EAL) and need further intervention and support.

Remote education for self-isolating students

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

Students who are self isolating will always follow the planned scheme of learning. Where individual students need to self isolate but the majority of their peer group remains in school, remote learning will differ due to the challenges of teaching students both at home and in school.

Students who are self isolating will be able to access their learning through google classrooms. For all subjects, this will include, assignments, lesson resources and teacher instructions. This may not always be possible for some practical subjects due to needing specialised equipment and resources.

Some students, if they are well enough, will be invited to attend lessons remotely but this will be done on a lesson by lesson basis.